VGU/CIQA/2022-23/004   Date: 30/03/2023

NOTICE

Subject: 3rd Meeting of CIQA

3rdMeeting of Centre for internal quality assurance (CIQA), Vivekananda Global University, Jaipur will be held on 30/03/2023 in the board room of the University at 10:00 am

All the members are requested to make it convenient to join the meeting.

Following agenda items will be discussed in the meeting, members are requested to come prepared on the following;

1. Review of the minutes of 2nd Meeting.
2. Revision in the Composition of CIQA to improve the quality.
3. Discussion on Examination and Evaluation structure for online programs.

Dr. Shweta Choudhary

Director

VGU/CIQA/2022-23/005

Date: 30/03/2023

Minutes of Meeting

CIQA, 3rd meeting was held on 30/03/2023 in University board room.

During the discussion, CIQA resolved the following agenda items:

1. **Review of minutes of 2nd Meeting**

   Discussion: Chairperson, CIQA welcomed all the members in this meeting. He suggested all the members to deliberate on the circulated minutes in case of any modification or else the minutes will be finalized. Since no objection and suggestion received, the minutes are considered as it is.

2. **Revision in the Composition of CIQA to improve the quality.**

   CoE

   Director CIQA, informed the members that CODE added two new members as external experts to meet out the modern requirements and to improve the quality of the overall structures. Revised composition of CIQA is attached at Annexure-1.

3. **Discussion on Examination and Evaluation structure for online programs.**

   Director CIQA, informed that registrar and his team given a list of various requirements for online set up. To conduct the examinations and evaluate the answer sheets we must adhere with the guidelines issued by UGC in its regulations, 2020. He appoint the CoE (Controller of Examination) to form a team and form a committee as per the guidelines for the smooth conduction of the online courses.

Dr. Shweta Choudhary

Director