Application Completion Checklist for ODL Programmes

(Based on UGC (ODL Programmes and Online Programmes)
Regulations, 2020 and its amendments)

<u>Higher Educational Institution Details</u>

Name of HEI:	**Vivekananda Global University**
State:	Rajasthan
Year of establishment of HEI:	May, 2012
Type of HEI:	Private University
Registration ID:	HEI-Exempted-U-0748
Date of submission of proposal on Portal:	27-10-2023
Programme(s) applied for ODL:	UG: 02 PG: 03 PGD:Nil
Number of Science programme(s) applied in ODL:	03

Details of Fees submitted.

S.No.	Year	Session	Category	No. of prog.	Fee Amount	Bank Transaction Reference No.	Payment Date
1	2023-24	February	Programme	05	59000.00	330014918661	27-10-2023

S.No.	Name of proposed ODL programme(s)
1.	Bachelor of Business Administration
2.	Bachelor of Computer Application
3.	Master of Computer Application
4.	Master of Science (Mathamatics)
5.	Master of Business Administration

For ODL Programmes Only

SR.NO.	Submission of Details	YES/NO
1.	University under 2(f) and section 3	Yes Section 2(f)
2.	**For Dual Mode Universities:** NAAC Score (3.01 and above); if applicable • Valid NAAC Certificate • Valid as on 31st October, 2023 • Valid proof of extension (if applicable) OR NIRF Ranking in **University Category in top-100 (at least one in two preceding cycles)** ; if applicable • Ranking in Academic year 2022 and/or 2023 • Valid documentary proof **For Open Universities:** NAAC Score (any valid NAAC Score); if applicable • Valid NAAC Certificate • Valid as on 31st October, 2023 • Valid proof of extension (if applicable)	Yes Yes Yes (3.29) Valid till 15th August, 2027 NIL NA
3.	Whether the HEI is recognized by UGC as per UGC (Open and Distance Learning) Regulations, 2017 / UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020	No
4.	Affidavit submitted is • Original • In the prescribed format • Duly notarized • Duly signed (For Dual Mode Universities– VC/Registrar and Director CDOE) and (For Open Universities - VC and Registrar)	Yes Yes Yes Yes
5.	Undertaking submitted in prescribed format (in hard copy)	Yes
6.	Approval of Statutory bodies of the HEI for offering programme(s) in ODL mode as per the HEIs Act/Statues submitted	Yes
7.	Territorial Jurisdiction as per UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its subsequent amendments. • Copy of relevant page of Act submitted	**No**
8.	A copy of the application is displayed on HEI website	**No**

9.	Built up area is adequate	Yes
10.	For Dual Mode University, Full time Director for Centre of Distance and Online Education - Appointment letter, Joining Report and qualification submitted Or For Open University, Head of School of Studies - Appointment letter, Joining Report and qualification submitted	Yes NA
11.	Adequate number of full time dedicated faculty for ODL programmes (2/programme for Dual university and 3/programme for Open university) Note: While clubbing Masters and Bachelors programme, min. 3 faculty for dual mode university & min. 5 faculty for Open university. If not Complied; mention name of programme(s)	Yes (HEI may submit appointment letters along with joining report of teaching faculty)
12.	Adequate number of administrative (non-teaching) staff	Yes
13.	• Copies of PPRs submitted for all the proposed programmes • Approval of statutory bodies for all PPRs submitted	Yes Yes

14.	• Copy of approval of statutory bodies for SLMs of all the proposed programmes submitted
	• Preparedness of SLM submitted as per UGC Regulation:
	  i. Under Graduate Programmes (3 years duration): First two years
	  ii. Post Graduate Programmes (2 years duration): First year.
	  iii. For Post Graduate Diploma Programmes (2 years duration): First year
		Yes
		
		Yes

15.	Prohibited Programme proposed, if any	No
16.	All proposed programmes: • Offered in conventional mode • No. of Batch passed at leastONE If not complied, mention name of programme(s)	Yes Yes
17.	If applied for Science Programme,HEI must have: • NAAC score of 3.26 and above or • Open universities or • Rank in top-100 in University category of National Institutional Ranking Framework (NIRF), at least twice in	Yes (NAAC - 3.29 Valid till 15th August, 2027) NA Nil

		three preceding cycles (academic year 2021/ 2022/2023)	
18.	Are the proposed programme under the ambit of any regulatory authority. If yes, approval of regulatory bodies submitted for all such programmes If not complied, mention name of programme(s)	Yes Yes
19.	If applicable; documentary proof of Science programme being offered from the Head Quarters and/or only from such Learner Support Centres which are offering same programme under conventional mode atleast for seven years	NA
20.	Nomenclature of the programmes as per Specification of Degrees, 2014 and its amendments If not complied; mention name of programme(s)	Yes
21.	Compliance of SLM developed by In- house Faculty: • Minimum 60 % required • Plagiarism report submitted for In-house developed SLM (Yes/No)	Yes (100) **No**
22.	Details of Outsourced SLM (if any) and its documentary proof	No
23.	Compliance of weightage of Continuous Assessment (max. 30%) and end semester examination or term end examination (min 70%)	Yes
24.	Whether proposed programmes shall be offered by the university directly and not through affiliating colleges (only applicable for State University)	NA
25.	Compliance has been completely filled for all provisions	**No Compliance to be submitted by the HEI as per remarks below**

Specific Remarks, if any –

1. A copy of the application is not displayed on HEI website.
2. Plagiarism report in respect of SLM developed in-house need to be submitted by the HEI.
3. Copy of relevant page of Territorial Jurisdiction Act is not submitted as per the UGC (Open & Distance Learning programme and online progrmme) Regulations, 2020:

   "A Private University established under a State Act shall be eligible to offer programmes under Open and Distance Learning mode through its Head Quarters

only and duly recognised off-campus centres. A Private University shall not offer programmes under Open and Distance Learning mode through any Learner Support Centre."

However the document received by your institution state the Territorial jurisdiction of the HEI "It extends to the whole of the State of Rajasthan". HEI may clarify with documents proof on the Territorial Jurisdiction applicable the HEI.

4. Appointment letters along with joining report and qualification of full-time dedicated faculty for ODL programmes are to be submitted.

Note: The above deficiencies/defects have been noticed at initial level check undertaken to verify completeness of applications. The proposal of the HEI will be assessed/ scrutinized by the Expert Committee in detail with documentary proof during Interface Meeting/Expert Visiting Committee.